

Welcome to the LGA Apprenticeship newsletter for **October 2018**, highlighting the latest news and developments on apprenticeships that are relevant to local authorities. Please feel free to circulate this to your own networks.

Joining the KHub

The KHub is the place to find all of our information and best practice as well as to engage in discussions with colleagues from across the country. If you've not yet joined, please first register using the following link <https://khub.net/sign-up>. Once you have registered, please email Sadique.miah@local.gov.uk and jamie.saddler@local.gov.uk to be invited into the apprenticeship levy group. The direct link to our group is <https://khub.net/group/apprenticeship-levy-group-2016-2020/group-home>. Please note we are not currently accepting any membership from schools, academies and if your Council is set-up as shared/outsourced service please provide your [.gov](mailto:) email address.

Got an urgent question on apprenticeships? Email us on our 24/7 query line on info@spark.org.uk.

Webinars

Using feedback on your priorities from our recent survey, we have designed a webinar programme for the rest of the Autumn, details of which I can release today.

The three webinars we did in September - Turning Workforce Statistics into Apprenticeship Opportunities, Identifying Apprentices from your Current Workforce, and Forecasting, Tracking and Managing Apprenticeship Spend – were the three top priorities from the survey results, so we led off with them first. If you missed them, all three can be watched back by following the links.

Our next series of webinars cover most of the other topics that were flagged with us by the sector as being high priorities. They cover a diverse range of issues, and hopefully there is something for everyone in there. Full details of what will be covered in each of the webinars is available in the attached pdf, but titles, dates and quick links to where you can book your places on the webinars are in the below table.

Topic	Date	Time	How to book
A practical guide to building the case for apprenticeships	Friday 19th October	10am - 11am	Book your place here
The Apprenticeship Service: End to End	Friday 26th October	9.30am - 11am	Book your place here
A practical guide to choosing and using 10% Transfers	Friday 9th November	9.30am - 11am	Book your place here
KHUB Session: Special Focus on 10% Transfers, Live Q&A	Friday 16 November	2pm - 3pm	No Booking Necessary – Post your questions in the dedicated KHUB Forum Thread here
A practical guide to implementing Degree Apprenticeships as part of an Apprenticeship Programme	Friday 23 November	9.30am - 11am	Book your place here

Managing and monitoring apprenticeship training and training providers	Friday 30 November	9.30am - 11am	Book your place here
A practical end to end guide to Apprenticeship Documentation - For Employers	Thursday 6 December	9.30am - 10.45am	Book your place here
A practical end to end guide to Apprenticeship Documentation - For Employer-Providers	Thursday 6 December	11.30am - 12.45pm	Book your place here
A practical guide to Apprenticeship pay systems and structures	Friday 14 December	9.30am - 11am	Book your place here

As you can see, it's a pretty full programme. As ever, all webinars will be recorded and links will be made available via the KHUB so you can watch it back at your own convenience if you are not able to join us live.

We know that some of you have technical problems due to fire walls or council IT policies when it comes to joining via the GoToWebinar platform. To get around this and allow you to take part we can send you a number to dial so you can listen to the webinar over your phone and can email you the slides directly, so you can move through them manually in time with the webinar. If this is your preferred method of accessing the webinar content, please email me directly on jamie.saddler@local.gov.uk to let me know, stating clearly which webinars you would like us to provide this information for.

In addition to the above list of webinars, we will also be holding one on the Register of Apprenticeship Training Providers, though the date of that webinar is still TBC. More information will be circulated when we have that date booked in.

Please note – these webinars are for local authority employees only – please do not forward on the links to colleagues in other parts of the public sector. We have a limited number of places on each webinar and we want to make sure that local authority officers working on apprenticeships are given priority and are still able to gain access.

3aaa

I know many of you have been affected by the recent developments with the provider 3aaa, which has now gone into administration. Yesterday, the ESFA issued the following statement confirming they had issued notices to terminate contracts with 3aaa. For anyone who hasn't seen the statement, it is reproduced in full below:

In conjunction with recent investigations, we [ESFA] have issued notices to terminate contracts with 3aaa. The notices will bring the contracts to an end in a three month period, in January 2019.

During the notice period, the suspension on apprenticeship enrolments remains in place. Our investigations will continue until all concerns have been addressed.

Our priority is to protect the apprentices and to ensure minimum disruption to their learning. We will source high quality alternative provision as quickly as possible and support apprentices and employers to enable them to continue with their apprenticeship programme. We will write to all apprentices and employers to explain the next steps.

In the meantime, for enquiries from concerned apprentices, parents, or employers the ESFA has a dedicated e-mail: 3.AAA@education.gov.uk

Public Sector Target Reporting

A couple of quick things on the public-sector reporting process. Firstly, contrary to information that I received recently, I have now confirmed that the **data collected during the reporting process will be published in November, and NOT in January** as I was recently told.

Secondly, there are a small number of councils that have still not submitted their data, leaving them in breach of the legislation. The reporting function on the DAS is still live for the time being but is likely to close in the next couple of days. If you have not submitted your data yet, please do so ASAP. If you are having any problems at all with the process, please email me as a matter of urgency on jamie.saddler@local.gov.uk

Lastly, thank you to everyone that has emailed me a link to where you have put your data up on your website. If you have not done this already, I would be grateful if you could email it through to me as soon as you are able to.

Policy Officer Apprenticeship: Demand Across Local Government Sector

In Autumn 2016 a trailblazer group was established to design a level 4 policy officer apprenticeship standard. After 15 months of collaborative effort the standard and end point assessment plan were published earlier this year - the first apprenticeship standard created specifically for those in public policy.

There has been considerable interest in this apprenticeship from a number of local government organisations and the trailblazer chair (Sarah-Jayne Allen) has been liaising with training providers to discuss delivery of the programme.

Sarah-Jayne would like to be able to give providers a forecast of planned uptake across the public sector and a short survey has been set up to collect projected demand for FY18/19 and FY19/20. If your organisation intends to make use of this apprenticeship standard please could you indicate your demand [in the survey](#) no later than Friday 26th October.

If you have any questions relating to the apprenticeship standard please contact Sarah-Jayne directly on sarah-jayne.allen@cslearning.gov.uk

IfA Review of Apprenticeship Standards

At the request of the Department for Education, the Institute for Apprenticeships is reviewing the funding bands for 31 apprenticeship standards, with a purpose of identifying the most appropriate funding band and deliver value for money. They are using the DfE's new 30 band structure to carry

out the review. The outcome for the first 12 funding band reviews has now been announced and you can read more [here](#).

The main thing to note is that for all those that will have a funding band the increase will be immediate (from the 6th October 2018). For all those where the funding band is reducing there will be a 3 month notice period, with all new starts after January 2019 being on the lower funding band.

Reviewed funding bands for the remaining 19 standards have not yet been recommended to the Secretary of State. This process is expected to be finalised in late 2018.

Apprenticeships Mapping Tool

Hopefully many of you have been using the apprenticeships mapping tool developed for us by Spark and. An updated version of the mapping tool pdf is now [available on the KHUB](#), correct up to September 2018.

A number of LAs have requested that an excel version of this tool was made available to allow them to make a bespoke version to fit the directorates and job roles for their own LA. We are making the excel version of the tool available on request on the condition that any LAs we send it to will also send us their amended version so we can potentially incorporate any changes into our master version to share with the rest of the sector. If you would like a copy of the excel version of the tool, please email me on jamie.saddler@local.gov.uk.

Apprenticeships in the Media

Civil service 'on track' to meet apprenticeship target – but some departments lag behind

Beckie Smith, Civil Service World, 1st October 2018

[Read more here](#)

Apprenticeships to be reformed for second time in two years

Andy Bounds and Laura Hughes, Financial Times, 2nd October

[Read more here](#)

Ofsted chief inspector warns over apprenticeship providers

Jonathan Moules, Financial Times, 3rd October

[Read more here](#)

Call for university-style apprenticeship scheme

Rosemary Bennett, The Times, 8th October 2018

[Read more here](#)

Does the IfA really believe in degree apprenticeships?

Mandy Crawford-Lee, FE Week, 9th October 2018

[Read more here](#)

DfE refers 3aaa investigation to the police

George Ryan, Times Educational Supplement, 11th October 2018

[Read more here](#)

Apprenticeship giant 3aaa put into administration

Billy Camden, FE Week, 11th October 2018

[Read more here](#)

Previous Newsletters

Missed one of our previous newsletters? They are now archived on the KHUB. You can find copies at the links below:

[February 2018](#)

[April 2018](#)

[May 2018](#)

[July 2018](#)

[August 2018](#)

Your suggestions/ideas

If you have any suggestions for what you'd like to see in future newsletters, have items you want to add yourselves, want to sign a colleague up to our mailing list or want to **unsubscribe** yourself from the mailing list, please contact Jamie Saddler on jamie.saddler@local.gov.uk.

Best wishes

Jamie, Sadique, Nigel and Welna

Jamie Saddler

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