

SCRUTINY NETWORK

Friday 29 February 2019, 10:00 – 12:30

Chesterfield Borough Council

Chesterfield Borough Council, Town Hall, Rose Hill, Chesterfield, S40 1LP

AGENDA

- 9:30 **Registration and refreshments**
- 10:00 **Welcome from Cllr Karl Reid, Chair of the East Midlands Scrutiny Network**
- Welcome and Introductions
 - Minutes from the last meeting
- 10:10 **Task and Finish Group**
- Preparation for the session** - prepare by bringing examples of what they do or reading CfPS best practice guides.
- 10:15 **Facilitated discussion**
Network members will be invited to work in small groups to discuss each of the below areas. Facilitators in each group will support the discussions and capture the key points. At the end of each discussion point the groups will be invited to report back to the whole network, capturing themes from the discussions.
- Discussion area** - The process for deciding what becomes a task and finish group
(15 Minutes discussion)
- **Reporting Back** - reporting back from each group the key themes from the discussion
(10 minutes reporting back)
- Discussion area** - scoping process, project plans and deciding members of the group
(15 Minutes discussion)
- **Reporting Back** - reporting back from each group the key themes from the discussion
(10 minutes reporting back)
- 11:05 Break
- 11:20 **Discussion area** - how the project is carried out and monitored
(15 Minutes discussion)
- **Reporting Back** - reporting back from each group the key themes from the discussion
(10 minutes reporting back)
- Discussion area** - presenting findings, how are these presented, who to, who presents them etc. In addition; post project group evaluation and reflection
(15 Minutes discussion)
- **Reporting Back** - reporting back from each group the key themes from the discussion

(10 minutes reporting back)

12:10 **Reflection on the discussions**

- What are network members taking away from the discussion today?
- How did network members find this as an approach to the network meetings?
- As an approach, how might network members like to use this in the future?

Next steps

12:20 **Work programming**

- An opportunity for network members to feed into the Scrutiny network work programme

12:25 **Any Other Business and dates of future meetings**

2019 dates

- **28 June 2019** – Erewash Borough Council
- **4 October 2019** – Scrutiny Conference, venue to be confirmed
- **13 December 2019** - Rutland County Council

12:30 **Close**